

TABLE OF CONTENTS

<u>SUBJECT</u>	<u>PAGES</u>
CONSTITUTION -----	2-6
Preamble-----	2
Article I—Name-----	2
Article II—Articles of Faith-----	2-5
Article III—Church Covenant-----	5-6
Article IV—Character-----	6-7
BYLAWS -----	8-27
Article I—Membership-----	8-9
Article II—Pastor-----	9
Article III—Deacons and Trustees-----	9-12
Article IV—Church Council-----	12-13
Article V—General Church Officers-----	13-20
Article VI—Departmental Officers and Teachers-----	21
Article VII—Committees-----	21-25
Article VIII—Church Finances-----	25-26
Article IX—Meetings-----	26-27
Article X—Changing the Bylaws-----	27
Index-----	28-29

THE CONSTITUTION
OF
DALLASBURG BAPTIST CHURCH
WHEATLEY, KENTUCKY 40359

PREAMBLE

For the purpose of preserving and making secure the principles of our faith and to the end that this body be governed in an orderly manner, consistent with the accepted tenets of the Baptist Churches affiliated with the Kentucky Baptist Convention, and for the purpose of preserving the liberties inherent in each individual member of the church, and to set forth the relationship of this body to other bodies of the same faith, we do declare and establish this constitution.

ARTICLE I—NAME

This organization shall be known as the Dallasburg Baptist Church of Wheatley, Kentucky.

ARTICLE II—ARTICLES OF FAITH

1. THE SCRIPTURES

The Scriptures of the Old and New Testaments were given by inspiration of God, and are the only sufficient, certain and authoritative rule of all saving knowledge, faith, and obedience.

2. GOD

There is but one God, the Maker, Preserver and Ruler of all things, having in and of Himself all perfections, and being infinite in them all; and to Him all creatures owe the highest love, reverence, and obedience.

3. THE TRINITY

God is revealed to us as Father, Son, and Holy Spirit, each with distinct personal attributes, but without division of nature, essence, or being.

4. PROVIDENCE

God from eternity decrees or permits all things that come to pass, and perpetually upholds, directs, and governs all creatures and all events; yet so as not in any wise to be the author or approver of sin nor to destroy so as not in any wise to be the author or approver of sin nor to destroy the free will and responsibility of intelligent creatures.

5. ELECTION

Election is God's eternal purpose to save persons unto everlasting life—not because of foreseen merit in them—but of His mercy in Christ—in consequence of which purpose they are called, justified, and glorified.

6. THE FALL OF MAN

God originally created man in His own image, and free from sin; but, through the temptation by Satan, he transgressed the command of God, and fell from his original holiness and righteousness; whereby his posterity inherit nature corrupt and wholly opposed to God and His Law, are under condemnation, and as soon as they are capable of moral action, become actual transgressors.

7. THE MEDIATOR

Jesus Christ, the only begotten Son of God, is the divinely appointed mediator between God and man. Having taken upon Himself human nature, yet without sin, He perfectly fulfilled the law, suffered and died upon the cross for the salvation of sinners. He was buried, and rose again the third day, and ascended to His Father; at whose right hand He ever lives to make intercession for His people. He is the only Mediator, the Prophet, Priest and King of the Church, and sovereign of the Universe.

8. REGENERATION

Regeneration is a change of heart, wrought by the Holy Spirit, who quickens the dead in trespasses and sins, enlightening their minds spiritually and savingly to understand the Word of God, and renewing their whole nature, so that they love and practice holiness. It is a work of God's free and special grace alone.

9. REPENTANCE

Repentance is an evangelical grace, wherein a person being, by the Holy Spirit, made sensible of the manifold evil of his sin, humbles himself for it, with godly sorrow, detestation of it, and self-abhorrence, with a purpose and endeavor to walk with God so as to please Him in all things.

10. FAITH

Saving faith is the belief, on God's authority, of whatsoever is revealed in His Word concerning Christ; accepting and resting upon Him alone for justification, sanctification and eternal life. It is wrought in the heart by the Holy Spirit, and is accompanied by all other saving graces, and leads to a life of holiness.

11. JUSTIFICATION

Justification is God's gracious and full acquittal of sinners, who believe in Christ, from all sin, through the satisfaction that Christ has made; not for anything wrought in them or done by them; but on account of the obedience and satisfaction of Christ, they receiving and resting on Him and His righteousness by faith.

12. SANCTIFICATION

Those who have been regenerated are also sanctified, by God's word and Spirit dwelling in them. This sanctification is progressive through the supply of Divine strength, which all saints seek to obtain, pressing after a heavenly life in cordial obedience to all Christ's commands.

13. PERSEVERANCE OF THE SAINTS

Those whom God hath accepted in the Beloved, and sanctified by His Spirit, will never totally nor finally fall away from the state of grace, but shall certainly persevere to the end; and though they may fall, through neglect and temptation, into sin, whereby they grieve the Spirit, impair their graces and comforts, bring reproach on the Church, and temporal judgements on themselves, yet they shall be renewed again unto repentance, and be kept by the power of God through faith unto salvation.

14. THE CHURCH

The Lord Jesus Christ is the Head of the Church, which is composed of all His true disciples, and in Him is invested supremely all power for its government. According to His commandment, Christians are to associate themselves into particular societies or churches; and to each of these churches He has given needful authority for administering that order, discipline and worship which He has appointed. The officers of a Church are Bishops or Elders (Pastors), and Deacons.

15. BAPTISM

Baptism is an ordinance of the Lord Jesus, obligatory upon every believer, wherein he is immersed in water in the name of the Father, and of the Son, and of the Holy Spirit, as a sign of his fellowship with the death and resurrection of Christ, of remission of sins, and of his giving himself up to God, to live and walk in newness of life. It is prerequisite to church fellowship, and to participation in the Lord's Supper.

16. THE LORD'S SUPPER

The Lord's Supper is an ordinance of the Jesus Christ, to be administered with the elements of bread and wine, and to be observed by His churches till the end of the age. It is in no sense a sacrifice, but is designed to commemorate His death, to confirm the faith and other graces of Christians, and to be a bond, pledge and renewal of their communion with Him, and of their church fellowship.

17. THE LORD'S DAY

The Lord's day is a Christian institution for regular observance, and should be employed in exercises of worship and spiritual devotion, both public and private, resting from worldly employments and amusements, works of necessity and mercy only excepted.

18. LIBERTY OF CONSCIENCE

God alone is Lord of the conscience; and He has left it free from the doctrines and Commandments of men, which are in anything contrary to His Word, or not contained in it. Civil magistrates being ordained of God, subjection in all lawful things commanded by them ought to be yielded by us in the Lord, not only for wrath, but also for conscience sake.

19. THE RESURRECTION

The bodies of men after death return to dust, but their spirits return immediately to God—the righteous to rest with Him; the wicked, to be reserved under darkness to the judgement. At the last day, the bodies of all the dead, both just and unjust will be raised

20. THE JUDGEMENT

God hath appointed a day, wherein He will judge the world by Jesus Christ, when every one shall receive according to his deeds: the wicked shall go away into everlasting punishment; the righteous, into everlasting life.

ARTICLE III—CHURCH COVENANT

Having been led, as we believe, by the Spirit of God, to receive the Lord Jesus Christ as our Savior, and on the profession of our faith having been baptized in the name of the Father, and of the Son, and of the Holy Spirit, we do now in the presence of God, angels, and this assembly, most solemnly and joyfully enter into covenant with one another, as one body in Christ.

For the Advancement of this Church—

We engage, therefore, by the aid of the Holy Spirit, to walk together in Christian love; to strive for the advancement of this church, in knowledge, worship, ordinances, discipline, and doctrines.

As Christian Stewards—

To contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the spread of the gospel through all nations.

Alone and at Home—

We also engage to maintain family and secret devotion; to educate our children religiously; to seek the salvation of our kindred and acquaintances.

Before the World—

To walk circumspectly in the world; to be just in our dealings, faithful in our engagements, and exemplary in our deportment; to avoid all tattling, back biting, and excessive anger; to abstain from the sale and use of intoxicating drinks as a beverage; and to be zealous in our efforts to advance the kingdom of our Savior.

Toward one another—

We further engage to watch over one another in brotherly love; to remember each other in prayer; to aid each other in sickness and distress; to cultivate Christian sympathy

in feeling and courtesy in speech; to be slow to take offense, but always ready for reconciliation and, mindful of the example of our Savior, to secure it without delay.

When we move—

We moreover engage that when we remove from this place, we will as soon as possible unite with some other church, where we can carry out the spirit of this covenant and the principles of God's Word.

ARTICLE IV—CHARACTER

Section 1—Polity

The government of this church is vested in the body of believers who compose it. It is subject to the control of no other ecclesiastical body, but it recognizes and sustains the obligations of mutual counsel and cooperation which are common among Baptist Churches.

Section 2—Doctrine

This church receives the Scriptures as its authority in matters of faith and practice. Its understanding of Christian truth as contained therein is in essential accord with the belief of the Baptist Churches as indicated in the Articles of Faith herewith.

Section 3—Statement on Marriage and Sexuality (Added by amendment 1/7/15)

We express our fundamental biblical conviction that Christian marriage has only one meaning and that this is marriage sanctioned by God which joins one man and one woman in a single, exclusive union, as delineated in Scripture.

We believe that Scripture teaches that sexual intimacy should only occur between a man and a woman who are married to each other and that a man and woman should not engage in intimate sexual activity outside of marriage. We believe that Scripture also teaches that any form of sexual immorality, such as adultery, fornication, homosexuality, bisexual conduct, bestiality, incest, pornography or any attempt to change one's sex, or disagreement with one's biological sex, is sinful and offensive to God. However, we also believe that Scripture requires that every person should be shown compassion, love, kindness, respect, and dignity. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ.

As a local church, we believe that wedding ceremonies on church property are spiritual acts of worship of the God who created this divine institution. As such, weddings on church property shall be officiated by one or more ordained ministers of the Gospel. The church may decline to make its facilities or ministers available for any wedding if it is determined that one or both of the parties are not biblically and/or legally qualified to marry. Such determinations may be made by the pastor or deacons subject to the direction of the church.

Genesis 1:26-28; 2:15-25; 3:1-20; Joshua 24:15; Psalms 51:5; 78:1-8; 127; 139:13-16; Proverbs 1:8; 5:15-20; 12:4; 18:22; 31:10-31; Ecclesiastes 9:9; Malachi 2:14-16; Matthew 5:31-32; 19:3-9; Mark 10:6-12; Romans 1:18-32; 1 Corinthians 7:1-16; Ephesians 5:21-33; Colossians 3:18-19; 1 Timothy 5:14; Titus 2:3-5; Hebrews 13:4; 1 Peter 3:1-7

THE BYLAWS OF DALLASBURG BAPTIST CHURCH

Wheatley, KY 40359
Revised May 12, 2002

ARTICLE I—MEMBERSHIP

Section 1—Qualifications for Membership

The membership of this church shall consist of such persons as confess Jesus Christ to be their Lord and Savior, who enter into its covenant, and have met the following criteria:

- (a) The church shall have examined them as to their Christian experience. (See Article VII, New Member Committee, pages 22 and 23.)
- (b) They shall have letters of dismissal and recommendation or satisfactory substitutes thereof if coming from other churches.
- (c) They shall have been accepted by the vote of the church.
- (d) They shall have been baptized in accordance with Article II in the Articles of Faith. (See Section 15, page 4 in the constitution.)

Section 2—Reception of New Members

Whenever an individual presents himself (herself) for membership in this church he (she) shall be received as a candidate for membership. Then he (she) will meet with two or more members of the New Member committee within a week, or as short a time as is practical. (See Article VII, New Member Committee, pages 22 and 23.)

Section 3—Duties of All Members

Members are expected, first of all, to be faithful in all the duties essential to the Christian life; and also to attend consistently the services of this church, to give regularly for its support and its causes, and to share in its organized work.

Section 4—Rights of Members

Such members as are in full and regular standing, and do not hold letters of dismissal, and such only, may act and vote in the transactions of the church.

Section 5—Quorum for Conducting Business

Five percent of the resident membership shall constitute a quorum for conducting business, except 40% is required for the call of a pastor and the nomination and election of deacons.

Section 6—Termination of Membership

The continuance of membership shall be subject to the principles and practices of the Baptist churches as follows:

- (a) Any member in good and regular standing, who desires a letter of dismissal and recommendation to any other church, is entitled to receive it upon request of the receiving church.

- (b) If a member in good standing requests to be released from his (her) covenant obligations to this church, for reasons which the church may finally deem satisfactory, after it shall have patiently and kindly endeavored to secure his (her) continuance in its fellowship, such requests may be granted, and his (her) membership terminated.
- (c) All requests for termination of membership or action looking thereto (except by letter) shall first be considered by the deacons, who shall make recommendation to the church.
- (d) The membership of no person shall be terminated (except by letter) at the meeting when the recommendation for such action is made.

ARTICLE II—PASTOR

Section 1—Procedure for Calling a Pastor

- (a) A pastor shall be chosen and called by the church whenever a vacancy occurs.
- (b) The church council shall nominate a search committee to be elected by the church.
- (c) The search committee shall bring to consideration one candidate at a time.
- (d) His election shall take place at a meeting called for that purpose, of which at least one week's public notice shall be given. Election shall be by ballot. An affirmative vote of 80% of a quorum of 40% of the resident membership is required for his election.

Section 2—Duties of the Pastor

- (a) The pastor shall have in charge the welfare and oversight of the church.
- (b) He shall preside at all meetings of the church, except as hereinafter provided.
- (c) He shall serve as an ex-officio member of all committees.
- (d) He shall represent the church at conventions and associational meetings.
- (e) He is an employee of the church.
- (f) He is the elected servant of God and the people.
- (g) The relationship between the pastor and the church should be on the highest ethical plane.
- (h) He shall visit members who are sick and in the hospital and the other members periodically.
- (i) He shall be given two weeks of vacation with pay. He is also given two weeks for revivals and he furnishes the supply speaker.

ARTICLE III—DEACONS AND TRUSTEES

Board of Deacons

Section 1—Procedures for Electing Deacons

- (a) There must be a minimum of twelve deacons. More deacons may be elected as the church has need. Either the deacons or any member may initiate a motion toward

deacon election. This may be done in regular business meeting and only a simple majority is required.

- (b) After the church votes to elect a deacon(s) the following procedures shall be followed:
- (1) In business meeting, at least four weeks after the church votes to elect a deacon(s), secret ballots shall be cast for nominating a deacon(s). If more than one deacon is desired, each member shall make as many selections as the church has already voted to elect.
 - (2) After counting the ballots, the deacons shall not announce publicly who received the highest number of nominations, but rather shall meet with the nominee(s) considering scriptural qualifications.
 - (3) If the nominee(s) affirms the qualifications, the deacons shall present the person(s) to the church as a nominee(s) for deacon. If the nominee(s) declines, the matter shall be presented back to the church for further nomination.
 - (4) Two weeks must expire from the time of the public announcement of a person (persons) as nominees until the time of the deacon election.
 - (5) In the business session, the church shall vote by secret ballot either “yes” or “no”. If there are two or more nominees, each person will be considered one at a time. A person must receive 75% “yes” votes in order to be an elected deacon.
 - (6) If a person does not receive the necessary percentage, the matter is referred back to the church for further nominations.
 - (7) Assumptions
 - a. There must be 40% of the resident church members present to constitute a quorum for both the nomination and election of deacons.
 - b. Both the nomination and election of deacons must be well publicized so that all church members will be informed.
 - c. The pastor will preach or teach sufficiently in the four and two week intervals to guide all church members as to deacon qualifications.
 - d. It shall be a matter of individual and corporate prayer that God’s will be done and that Christ be praised in all actions.

Section 2—Duties of the Deacon Body

In accordance with the meaning of the word and the practice of the New Testament, deacons are to be servants of the church:

- (a) They are to be zealous to guard the unity of the spirit within the church in the bonds of peace.
- (b) They shall serve as a council of advice and conference with the pastor in all matters pertaining to the welfare and work of the church. With the pastor, they are to consider and formulate plans for the constant effort and progress of the church in all things pertaining to the saving of souls, the development of Christians, and the extension and growth of the Kingdom of God.
- (c) By proper organization and method among themselves, they are to establish and maintain personal fraternal relations with, and inspiring oversight of, all the membership of the church. Especially are they to seek to know the physical needs

- and the moral and spiritual struggles of the brethren and sisters; and to serve the whole church in relieving, encouraging, and mentoring all who are in need.
- (d) In counsel with the pastor, and by such methods as the Holy Spirit may direct in accordance with the New Testament teachings, they are to have oversight of the discipline of the church. As they administer discipline, they are to be guided always by the principles set forth in Matthew 18:15-17; 1 Corinthians 5:9-13; and 1 Thessalonians 5:12-14. The deacons shall be free to call upon any member of the church to aid in disciplinary action.
 - (e) In case of the absence or inability of the pastor, subject to advice from conference with him, the deacons will provide for pulpit supplies. In any period when the church is without a pastor, and as yet a search committee has not been elected, the deacons will arrange for the temporary ministry.
 - (f) The deacons or their designees will assume responsibility for the receiving of offerings.
 - (g) The deacons shall prepare the elements and assist the pastor in the serving of our Lord's Supper.

Section 3—Methods of Procedure by the Deacon Body

- (a) The deacon body shall advise the committee on general church officers as to the choice of a deacon chairman and an assistant deacon chairman.
- (b) The whole body of deacons shall be organized as a unit for the consideration of all larger problems and general policies, and shall meet regularly at a designated time preceding the business meeting each month. They may organize themselves into such committees as their wisdom may direct for efficiency in service.
- (c) Each deacon shall freely confer with the pastor about all matters and cases of discipline, which, in his judgement, would be most wisely and spiritually handled in private.

Board of Trustees

Section 1—Members, Election, and Terms of Service for the Trustees

- (a) There shall be at least six trustees, more if needed. At least one trustee shall be a woman.
- (b) Trustees shall be nominated by the nominating committee on general church officers and elected by the church.
- (c) Election shall be for one year beginning September 1st and term shall not extend beyond two years of service unless the nominating committee finds it desirable to make exceptions. It is suggested that terms be staggered in order to provide continuity.

Section 2—Duties of the Trustees

- (a) The board shall choose a chairman and secretary annually. They shall meet regularly each month if desired. The chairman or the secretary may call special meetings. The secretary shall notify the other members.
- (b) The chairman shall serve on the church council. He shall keep a record book of projects in relationship to church properties voted upon and approved by the church.

- (c) He (she) shall also maintain a list of things needed to be done to improve buildings and grounds.
- (d) Such list is to be discovered through periodic inspection of church properties and by direct recommendations of the church membership.
- (e) Reports on activities and actions by the board shall be made at the regular church business meeting.
- (f) The board shall recommend to the church any needed repairs or purchases it deems essential.
- (g) The board, knowing the needs of the church, shall direct the purchase of church equipment and maintenance supplies. Such purchases must be in keeping with the budget and under authorization of the church.
- (h) Maintenance of adequate and attractive church property and the teaching of stewardship of such property are responsibilities of the trustees.
- (i) They shall supervise the painting and building repairs of all church property.
- (j) They shall check fire control equipment throughout the church building at regular intervals to insure proper functioning.
- (k) The board shall handle maintenance of church grounds, including the keeping of the parking area well lighted, and in good condition.
- (l) The board shall be authorized to effect, renew, and extend loans from time to time from a lending institution as directed by a vote at a church business meeting.
(Added by amendment August 23, 2009)
- (m) At the June business of the church, the custodian(s) and his (her, their) salary shall be recommended by the board of trustees and approved by the church. His (her, their) duties shall begin at the beginning of the budget year (July 1). He (she, they) shall be responsible to the trustees as to the performance of his (her, their) duties in the keeping of the building and grounds.
- (n) The trustees shall provide the custodian(s) with a job description.

ARTICLE IV—CHURCH COUNCIL

Section 1—Powers of the Church Council

The church council, upon being established by authorization of the church, shall seek to correlate and coordinate the activities and organization of the church, yet with advisory powers only. All matters agreed upon by the council shall be referred to the church for approval or disapproval.

Section 2—Members of the Church Council

The council, unless otherwise determined by a vote of the church, shall be composed of the following:

- (a) Pastor
- (b) Clerk
- (c) Sunday School director
- (d) Discipleship Training director
- (e) Music director
- (f) WMU director
- (g) Deacon chairman
- (h) Moderator

- (i) Librarian
- (j) Youth director
- (k) Children's ministry coordinator
- (l) Museum director
- (m) Trustee chairman
- (n) Missions activities coordinator
- (o) Two members-at-large appointed each year during June by the moderator and approved by the church

Section 3—Agenda for the Church Council

- (a) Scripture reading and prayer
- (b) Reports of progress since last meeting
- (c) Calendar of activities and meetings for the month or quarter ahead
- (d) Problems which need joint consideration
- (e) Needs which should be supplied cooperatively
- (f) Objectives which call for teamwork
- (g) Possibilities of friction which should be prevented
- (h) Spiritual emphasis in which all may join
- (i) Denominational calendar which should be taken into account
- (j) Season of prayer for special objectives

Section 4—Duties of the Church Council

- (a) The council shall meet quarterly or monthly, as may be desired, or on the call of the chairman at any time deemed necessary.
- (b) The council shall elect its own chairman and secretary annually.
- (c) The church council will recommend a nominating committee on general church officers each year in May, of at least five persons, to present a slate of general church officers to be elected by the church at the June business meeting.
- (d) The church council will recommend each year in June two members-at-large to serve on the nominating committee on departmental officers and teachers. Most members of this committee are such due to the office they hold. (See Article VI, Nominating Committee on Departmental Officers and Teachers, Section 1-b, page 18.)

ARTICLE V—GENERAL CHURCH OFFICERS

Moderator and Assistant

Section 1—Terms of Service for Moderator and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election will be for one year beginning on September 1st, and term shall not extend beyond two years, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Moderator

- (a) It shall be the duty of the moderator (or assistant during his absence) to preside over both the regular and called business meetings.

- (b) He (she) shall appoint the temporary chairman of the church council and all committees.
- (c) He (she) shall appoint two members-at-large in July to serve on the church council.
- (d) He (she) shall appoint the first messenger to the Owen County Baptist Association.
- (e) He (she) shall adhere to the provisions of the bylaws. For methods of procedure beyond the scope of the bylaws, he (she) shall refer to *Robert's Rules of Order*.

Clerk and Assistant

Section 1—Terms of Service for the Clerk and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st, and term shall not extend beyond two years, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Clerk and Assistant

- (a) The clerk and assistant clerk shall keep accurate minutes of the proceedings of all church-wide business meetings. (Added by amendment, August 23, 2009)
- (b) He (she) shall keep all records in a suitable book including the actions of the church, except as otherwise herein provided. When books and/or records are completed, they should be stored in the church museum.
- (c) He (she) shall keep a register of the names of the members, with dates of admission, dismissal, or death, together with a record of baptism.
- (d) He (she) shall compute the current quorum (5 % resident membership) for conducting most church business. (Added by amendment, August 23, 2009)
- (e) He (she) shall assist the pastor in getting information from candidates for membership who are coming by letter.
- (f) He (she) shall issue letters of dismissal voted by the church, preserve on file all communications and written official reports, and give legal notice of all meetings, as indicated in these bylaws.
- (g) He (she) shall serve on the church council and the budget committee. He (she) shall notify all officers, members of committees, and delegates of their election or appointment as needed.
- (h) He (she) shall compile the annual church letter for the Owen County Baptist Association.

Treasurer and Assistant

Section 1—Terms of Service for the Treasurer and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st and term shall not extend beyond two years, unless the nominating committee finds it desirable to make exceptions. No two members of the same family can serve in the offices simultaneously.

Section 2—Duties of the Treasurer and Assistant

- (a) The treasurer and/or his (her) assistant shall receive, preserve, and pay upon receipt of vouchers approved and signed by a general officer, or others designated purchasing power by the church, all money, or things of value paid by, or given to the church. An itemized account of all receipts and disbursements shall be kept at all times. Payment of funds received for denominational or other causes shall be remitted at least monthly by check.
- (b) He (she) shall present an itemized report of receipts and disbursements for the preceding month at each monthly business meeting. This report shall be copied and placed in the hands of each church member at that time and shall be approved or corrected.
- (c) Near the end of each fiscal year, the treasurer shall render to the budget committee an annual report showing the total amount of receipts, and an itemized list of all disbursements. He (she) shall serve as chairman of the budget committee.
- (d) All books, records and accounts kept by the treasurer shall be considered the property of the church. The records shall be open to inspection at all times by any member of the church. They shall be considered a part of the permanent records of the church and shall be kept by the treasurer or stored in the church.
- (e) He (she) shall consider it a part of his (her) responsibility to promote, in every proper way, scriptural giving on the part of the entire membership of the church.

Sunday School Director and Assistant

Section 1—Terms of Service for the Sunday School Director and Assistant

The nominating committee on general church officers shall nominate them. Election shall be for one year beginning September 1st and their terms shall not extend beyond two years, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Sunday School Director and Assistant

- (a) He (she) along with the assistant director shall have general supervision over the work of the Sunday School. It is his (her) responsibility to carry out the desires of the church as related to its program.
- (b) He (she) shall preside over teachers and officers meetings when held.
- (c) He (she) shall serve as a member of the nominating committee on departmental officers and teachers, which is elected by the church in June. It shall be his (her) responsibility to fill vacancies created by personnel in the Sunday School as they occur.
- (d) He (she) shall represent his organization on the budget committee and church council.
- (e) He (she) shall submit a report on the work of the Sunday School at the regular business meeting.
- (f) He (she) shall purchase literature for his organization and others when requested.
- (g) When possible he (she) shall attend associational Sunday School meetings.

Discipleship Training Director and Assistant

Section 1—Terms of Service for the Discipleship Director and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st and term shall not extend beyond two consecutive years, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Discipleship Training Director and Assistant

- (a) He (she) along with the assistant shall direct the work of the Discipleship Training department.
- (b) It is his (her) responsibility to carry out the desires of the church as related to the Discipleship Training program.
- (c) He (she) shall preside over the leaders and officers meetings when held.
- (d) He (she) shall serve as a member of the nominating committee on departmental officers and teachers in June. It shall be his (her) responsibility to fill vacancies created by the personnel in the department as they occur.
- (e) He (she) shall represent his (her) organization on the church council and the budget committee.
- (f) He (she) shall submit a report on the work of Discipleship Training at the regular business meeting.
- (g) He (she) shall purchase or authorize the purchase of literature for his (her) organization.
- (h) Whenever possible he (she) shall attend associational Discipleship Training functions.
- (i) He (she) shall plan and supervise the graduation banquet each year.

Musicians

Section 1—Terms of Service for the Musicians

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st and term shall not extend beyond two consecutive years of service, unless the nominating committee finds it desirable to make exceptions.

Section 2— Musician Personnel

Positions to be held include music director, organist(s) and assistant(s), pianist(s) and assistant(s), and other choral leaders and accompanists as needed.

Section 3—Duties of the Music Director and Assistant

- (a) The director is responsible for the oversight of the church music program.
- (b) He (she) shall direct the adult choir.
- (c) He (she) shall preside at meetings of the music committee.
- (d) He (she) shall represent his (her) organization on the budget committee, nominating committee on departmental officers and teachers, and church council.
- (e) He (she) shall purchase music and supplies for the music department.

- (f) He (she) shall consult with the pastor on the selection of suitable music.
- (g) The assistant director shall lead the music at worship services during the absence of the director.

Section 4—Duties of the Musicians

- (a) The organists and pianists are to play the instruments designated by their title.
- (b) Whenever they are not in attendance, they shall call upon their respective assistants to perform their duties.
- (c) They shall cooperate with the music director and pastor in the selection of suitable music.

Section 5—Duties of Choral Directors

- (a) They shall cooperate with the music director and pastor in the selection of suitable music.
- (b) They shall conduct musical presentations that bring glory to God and result in spiritual benefits for the participants and the congregation.

Woman's Missionary Union Director and Assistant

Section 1—Terms of Service for the WMU Director and Assistant

They shall be nominated by the nominating committee on general church officers (based upon suggestions by the WMU leadership committee) and elected by the church. Election is for one year beginning September 1st and term shall not extend beyond two consecutive years of service, unless the committee finds it desirable to make exceptions.

Section 2—Duties of the WMU Director and Assistant

- (a) She shall lead the WMU council in planning, coordinating, and evaluating WMU work.
- (b) She shall lead in conducting special mission projects and offerings that may involve church-wide participation.
- (c) She shall represent WMU on the budget committee, church council, and nominating committee on departmental officers and teachers. She shall be responsible for filling vacancies that occur among WMU personnel.
- (d) She is authorized to purchase literature and supplies for her organization.
- (e) She shall report the progress of WMU work its activities to the church at its regular business meeting.
- (f) It is her responsibility and her assistant's to encourage participation of her organization in the total work of the church and to carry out the wishes of the church as related to the mission program.

Librarian and Assistant

Section 1—Terms of Service for the Librarian and Assistant

They shall be nominated by the nominating committee on general church officers. Election shall be for one year beginning September 1st and their term shall not extend

beyond two consecutive years of service unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Librarian and Assistant

- (a) He (she) along with the aid of the assistant librarian shall have general oversight of the library program including the lending library, videotapes, etc.
- (b) He (she) shall submit a report on the work of the library at the regular business meeting.
- (c) He (she) shall be chairman of the library staff and preside at staff meetings.
- (d) He (she) shall represent (his) her organization on the budget committee, the nominating committee on departmental officers and teachers, and the church council.
- (e) He (she) shall have the authority to make purchases and rentals for the library.
- (f) He (she) shall fill vacancies created by the personnel on the staff as they occur.

Section 3—Duties of the Librarian and Staff

- (a) They shall establish library policies, rules, and regulations which shall determine the use of the library.
- (b) They shall encourage good reading habits and seek to raise the reading level of the church members.
- (c) They shall help guide a reading program that will result in spiritual benefits to the entire membership.

Museum Director and Assistant

Section 1—Terms of Service for the Museum Director and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st and the term of service shall not exceed two consecutive years unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Museum Director and Assistant

- (a) He (she) along with the aid of the assistant shall be responsible for the oversight of the museum program.
- (b) He (she) shall submit a periodic report to the church for approval.
- (c) He (she) shall represent the museum on the nominating committee for departmental teachers and officers, budget committee, and church council.
- (d) He (she) shall fill all vacancies created by the personnel on the museum staff as they occur.
- (e) He (she) is authorized to make purchases for the museum.

Section 3—Duties of the Museum Director and Staff

- (a) They shall collect, maintain, and display items of historical interest to our church.
- (b) They shall provide storage and the preservation of numerous items of historical interest, including church minutes as clerk's books are completed, photographs, and other memorabilia worthy of being preserved for posterity.

- (c) They shall use the items to help church members understand their heritage and the mission of the church.

Head Usher

Section 1—Term of Service for the Head Usher

The head usher shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1st and term of service shall not exceed two consecutive years of service, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Head Usher and Ushers

- (a) In consultation with the pastor, the head usher shall select others to assist him (her).
 (b) The ushers shall work with the pastor in seeing that the worship services are conducted in a practical, dignified, and spiritual manner.

Youth Director and Assistant

Section 1—Terms of Service for the Youth Director and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year starting September 1st and term shall not extend beyond two consecutive years of service, unless the nominating committee finds it desirable to make exceptions.

Section 2—Duties of the Youth Director and Assistant

- (a) He (she) along with the assistant shall have general oversight over the youth program and shall coordinate their activities.
 (b) He (she) shall have authority to make purchases for the youth program.
 (c) He (she) shall submit periodic reports to the church business meetings concerning youth activities.
 (d) He (she) shall be a member of the budget committee, and a member of the church council.

Children’s Ministry Director and Assistant

(Added By amendment June 4, 2014)

Section 1—Terms of Service for the Children’s Ministry Director and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning September 1.

Section 2—Duties of Children’s Ministry Coordinator and Assistant

- (a) He/she will work with the pastor and other appropriate leaders to plan and coordinate the activities/programs for the children of Dallasburg Baptist Church.
 (b) He/she will serve on the church council, budget committee, and nominating committee on teachers.
 (c) He/she will make periodic reports at regular business meetings.

Missions Activities Coordinator and Assistant

(Added by amendment June 4, 2014)

Section 1—Terms of Service for the Missions Activities Coordinator and Assistant

They shall be nominated by the nominating committee on general church officers and elected by the church. Election shall be for one year beginning on September 1.

Section 2—Duties of the Missions Activities Coordinator and Assistant

- (a) He (she) will work with the pastor and other appropriate leaders to plan, promote and carry our local, county, state, North American, and International mission activities of the church.
- (b) He/she shall serve on the church council and budget committees.
- (c) He/she shall make periodic reports at regular business meetings.

Executive Board Member

Member and Duties of the Executive Board Member

- (a) He (she) shall be nominated by the nominating committee on general church officers one year at a time and his (her) term shall not extend beyond two years unless the nominating committee finds it desirable to make an exception.
- (b) He (she) along with the pastor shall represent the church at the quarterly board meetings of the Owen County Baptist Association.
- (c) It is his (her) responsibility to encourage the church to participate in the total work of the association.

Vacation Bible School Director and Assistant

Section 1—Terms of Service of the Vacation Bible School Director and Assistant

The pastor and/or Sunday School director may enlist a VBS director and assistant director for each year. It should be done in a timely manner in order to facilitate early planning. Optional: The nominating committee on general church officers may nominate them and submit their names to the church for approval.

Section 2—Duties of the Vacation Bible School Director and Assistant

- (a) He (she) with the aid of the assistant shall prayerfully enlist the needed workers and shall enable them to receive training if available.
- (b) It shall be his (her) responsibility to purchase supplies for VBS and handle other VBS monies in cooperation with the church treasurer.
- (c) He (she) shall properly publicize and supervise the school.
- (d) He (she) shall submit a report on the work and results of VBS at the regular business meeting of the church.

Kentucky Homes for Children Representative

(Added by amendment—12//08/02)

- (a) He (she) shall be nominated by the nominating committee on general church officers one year at a time and his (her) term shall not extend beyond two years unless the nominating committee finds it desirable to make exceptions.

- (b) It is his (her) responsibility to encourage the church to support the work of the Kentucky Homes for Children.

ARTICLE VI—DEPARTMENTAL OFFICERS AND TEACHERS

All departmental officers, teachers, and music leaders are under the leadership of the general church officer heading the organization in which they serve.

ARTICLE VII—COMMITTEES

The Nominating Committee on General Church Officers

Section 1—Members and Terms of Service for the Nominating Committee on General Church Officers

- (a) This committee shall be nominated by the church council and elected by the church annually at the May business meeting.
- (b) It shall consist of at least five persons who shall present a slate of general officers to be elected by the church at the June business meeting.
- (c) This committee stands throughout the year and shall recommend to the church persons to fill vacancies created by the general church officers during the year.

Section 2—Officers to Be Nominated by the Nominating Committee on General Church Officers

Officers may be added by amendment as needed, when approved by a majority of the members at a church business meeting. (See Article X, Section 1, page 26.)

- (a) Moderator and assistant
- (b) Clerk and assistant
- (c) Treasurer and assistant
- (d) Sunday School director and assistant
- (e) Discipleship Training director and assistant
- (f) Youth director and assistant
- (g) Children's ministry coordinator
- (h) Trustees
- (i) Music director and assistant
- (j) Organist and assistant
- (k) Pianist(s) and assistant(s)
- (l) Librarian and assistant
- (m) Museum director and assistant
- (n) Hospitality committee (three members)
- (o) Social committee (four or more members)
- (p) Baptismal committee (two men and two women)
- (q) Executive board member
- (r) Community missions committee member-at-large
- (s) Head usher
- (t) Missions activities coordinator
- (u) Two members-at-large to serve on the New Member committee

- (v) Vacation Bible School director and assistant (Optional: See Vacation Bible School director and assistant, page 19.)
- (w) Kentucky Homes for Children representative

Section 3—Officers to Be Reported by the Nominating Committee on General Church Officers

- (a) WMU director (As recommended by the WMU leadership committee.)
- (b) Deacon chairman and assistant (As recommended by the deacon body.)

Section 4—Job Descriptions for General Church Officers

This committee, having determined the places to be filled and having interviewed the desired persons and having found them available for nomination, shall go a step further and provide them with needed information and/or job descriptions, especially for those who have not had previous experience.

The Nominating Committee on Departmental Officers and Teachers

Section 1—Members and Terms of Service for the Nominating Committee on Departmental Officers and Teachers

- (a) This committee shall serve after the general church officers have been elected by the church at the June business meeting and should report at the July business meeting.
- (b) This committee shall consist of the following people—most by right of their office:
 - (1) Sunday School director
 - (2) Discipleship Training director
 - (3) WMU director
 - (4) Librarian
 - (5) Music director
 - (6) Museum director
 - (7) Children's ministry coordinator
 - (8) Missions activities coordinator
 - (9) Three members-at-large to be nominated by the church council and elected by the church annually
- (c) This committee shall be dissolved after the election of the departmental officers and teachers.

Section 2—Duties of Nominating Committee on Departmental Officers & Teachers

They shall nominate officers who shall be limited to two consecutive years of service beginning September 1st unless the nominating committee finds it desirable to make exceptions. However, the two-year rule does not apply to Sunday School teachers and assistants, Discipleship Training leaders and assistants, library staff workers, museum staff workers, and music leaders.

Section 3—Job Descriptions for Departmental Officers and Teachers

(See nominating committee on general church officers, section 3.)

Budget Committee

Section 1—Duties of the Budget Committee

- (a) It shall be the duty of this committee to propose the annual budget of the church each year.
- (b) The budget shall be presented for approval or disapproval by the church at the June business meeting.
- (c) The church treasurer shall be the chairman.

Section 2—Members of the Budget Committee

The committee shall consist of the following members:

- (a) Treasurer
- (b) Clerk
- (c) Deacon chairman
- (d) Sunday School director
- (e) Sunday School secretary
- (f) Discipleship Training director
- (g) WMU director
- (h) Music director
- (i) Youth director
- (j) Children's ministry coordinator
- (j) Librarian
- (k) Museum director
- (l) Trustee chairman
- (m) Missions activities coordinator

Administration of the Ordinances

Section 1—Baptismal Committee Term of Service, Members, and Duties

- (a) This committee shall be nominated by the committee on general church officers and elected by the church. Election shall be for one year and shall not exceed two years, unless the nominating committee finds it desirable to make exceptions.
- (b) This committee shall consist of four members, two men and two women. They shall render assistance to the pastor and candidates for baptism as may be necessary.
- (c) They shall make all the necessary arrangements for the ordinance of baptism.

Section 2—Lord's Supper

The deacons shall provide from among their number a person or persons responsible for the preparation and conduct of the observance of the Lord's Supper.

New Member Committee

Section 1—Members of the New Member Committee

This committee shall consist of the following members:

- (a) Pastor
- (b) Chairman of deacons

- (c) The appropriate age-level Sunday School teacher and/or other suitable age-level church leader
- (d) Two members-at-large nominated by the nominating committee on general church officers and elected by the church

Section 2—Duties of the New Member Committee

- (a) When an individual presents himself (herself) for membership in this church he (she) shall become a candidate for membership and shall meet with this committee within a week, or as short a time as is practical.
- (b) This committee may discuss with the candidate his (her) conversion experience and baptism, qualifications, reception, duties, rights, and termination as fitting, considering the candidate's age and background. The committee shall report back to the church at the Sunday morning worship service concerning the candidate, at which time the church will take action to receive him (her) into membership.
- (c) The pastor shall make arrangements for an orientation class as the need arises.

Hospitality Committee

Members and Duties of the Hospitality Committee

- (a) This committee shall consist of three members who are nominated by the nominating committee on general church officers and elected by the church. They are elected one year at a time and term shall not extend beyond two years unless the nominating committee finds it desirable to make an exception.
- (b) They shall make arrangements for the meals, entertainment, and accommodations for invited guests of the church.

Social Committee

Members and Duties of the Social Committee

- (a) This committee shall consist of four or more members who are nominated by the committee on general church officers and elected by the church. They are elected one year at a time and term shall not extend beyond two years unless the nominating committee finds it desirable to make an exception.
- (b) They shall be responsible for the pastor's Christmas gift.
- (c) They shall conduct a shower for the new pastor upon arrival.
- (d) They shall plan and help to accomplish other church-wide social events.
- (e) They shall request other persons or other committees for help as needed.

Community Missions Committee

Members and Duties of the Community Missions Committee

This committee shall consist of the pastor, WMU director, and one member-at-large to be nominated by the nominating committee on general church officers and elected by the church. They shall have oversight of mission work to be undertaken and conducted by the church locally i.e. need of gas, place to stay, food, and other such emergency situations.

Music Committee

Members and Duties of the Music Committee

- (a) This committee shall consist of the director, organist, pianist, and choral leaders.
- (b) It shall have general charge of all matters in connection with the music of the church.

Search Committee

Members and Duties of the Search Committee

- (a) This committee shall consist of at least five people of both sexes and various ages.
- (b) They shall be nominated by the church council and elected by the church.
- (c) This committee is responsible for filling the pulpit with supplies and/or seeking an interim pastor who must be approved by the membership.
- (d) They shall select their own chairman and secretary.
- (e) They shall proceed in a business-like way, under-girding their deliberations with prayer.
- (f) They shall bring for consideration one candidate at a time.
- (g) They shall present to the membership all information regarding said candidate.
- (h) This committee is automatically dissolved upon the call of a pastor.

ARTICLE VIII—CHURCH FINANCES

Section 1—Purpose of the Budget Committee

This committee, in consultation with the pastor, deacons, and responsible leaders of various organization, shall prepare and submit to the church for approval at its June business meeting an inclusive budget. The budget shall indicate by item the amount needed and sought for all local expenses and purposes, and in like manner for all denominational or other approved non-local causes.

Section 2—Handling of Church Funds

All funds, for any and all purposes, shall pass through the hands of the treasurer and be properly recorded on the books of the church.

Section 3—Special Offerings

Special offerings sought by the church or any of its organizations shall be approved or disapproved by the church. This does not preclude individuals making special offerings to whatever causes at any time as the Holy Spirit may lead them.

Section 4—Pastor's Salary

The pastor's salary shall be paid weekly according to the amount stated in the annual church budget. The pastor's supply speaker shall be paid according to the amount stated in the budget. Any action to change the pastor's salary or the amount paid the pastor's supply shall be announced before the church two weeks in advance.

Section 5—Cooperative Program

The cooperative program is to receive regular church offerings as budgeted and approved by the church.

Section 6—Revival Offerings

The evangelist holding a revival shall receive 85% of the revival offerings. The song leader and instrumentalists shall receive 15% of the offerings. In special situations, the deacons shall apportion the division of the revival offerings.

Section 7—Budget Year and Church Year

The budget (fiscal) year of the church shall begin July 1st and end June 30th. The church year shall begin September 1st and conclude August 31st, which correlates with Southern Baptist literature and promotion time.

Section 8—Budget System

This church will operate on a unified budget system.

Section 9—Custodian's(s') Salary(ies)

At the May business meeting, the custodian(s) and his (her, their) salary(ies) shall be recommended by the trustees and approved by the church. His (her, their) duties shall begin at the beginning of the budget year on July 1st. He (she, they) shall be responsible to the trustees as to the performance of his (her, their) duties in the keeping of the building and the grounds.

ARTICLE IX—MEETINGS**Section 1—Worship Services**

- (a) Public services shall be held on the Lord's Day each week and on Wednesday evening (normally a prayer service) of each week unless otherwise specified by vote of the church.
- (b) The Lord's Supper shall be celebrated at least once a quarter, normally on the first Sunday of the quarter. The deacons shall be responsible for the preparation and conduct of the celebration.
- (c) Occasional religious meetings may be appointed by the pastor at his discretion and by the vote of the church.

Section 2—Business Meetings

- (a) At the regular meetings for worship, the church may, without special notice, act upon the reception of members and upon the appointment of delegates, etc.
- (b) The moderator may, and shall, when requested by the deacons, trustees, or a standing committee, call from the pulpit special business meetings, the particular object of the meeting being clearly stated in the notice.
- (c) The regular church business meeting will be held at such time as designated in a regular business session and may be changed in the same manner.

Section 3—Time for Regular Worship Services

The time for regular worship services shall be determined in regular business session and may be changed in the same manner.

Section 4—Vacation Bible School

Vacation Bible School shall be held each summer at a convenient time and for an appropriate length.

ARTICLE X—CHANGING THE BYLAWS**Section 1—Amendments to the Bylaws**

This constitution and accompanying bylaws may be amended by a majority vote of the members present at a meeting called for that purpose, the proposed amendment being inserted in the call two weeks in advance. Amendments may be inserted at an appropriate location within the body of the bylaws.

Section 2—Revisions of the Bylaws

- (a) There may be revisions of the bylaws as needed, but no oftener than every twenty-five years.
- (b) Permission may be granted by a majority vote of the members at a meeting called for that purpose.
- (c) A second meeting shall be called for the purpose of adopting the revision.
- (d) The revision shall be available for the membership to study at least two weeks prior to the meeting.

BYLAWS INDEX

- Amendment to the bylaws, 26
- Baptismal Committee, 22
- Board of deacons, 8-10
- Board of trustees, 10-11
- Budget committee
 - duties of, 21-22
 - members of, 22
- Budget System, 25
- Budget (fiscal) year, 25
- Business meetings, 25
- Children's ministry coordinator, 18
- Choral directors, 16
- Church council
 - agenda for, 12
 - duties of, 12
 - members of, 11-12
- Clerk and assistant clerk, 13
- Community missions committee, 23
- Cooperative Program, 24
- Custodian(s)
 - hiring of, 11
 - salary(ies) of, 25
- Deacons
 - duties of, 9-10
 - election of, 8-9
- Departmental teachers and officers, 20
- Discipleship Training director and assistant, 15
- Executive board member, 19
- Finances, 24
- General church officers, 12-19
- Head usher, 18
- Hospitality committee, 23
- Job descriptions
 - custodians, 11
 - in general, 20
- Kentucky Homes for Children
 - representative, 19
- Librarian and assistant, 16-17
- Library staff, duties of, 17
- Lord's Supper, administration of, 22
- Meetings
 - business meetings, 25
 - time of, 25
 - worship services, 25
- Members
 - duties of, 7
 - rights of, 7
 - reception of, 7
- Membership
 - qualification for, 7
 - termination of, 7-8
- Missions activities coordinator, 18
- Moderator and assistant, 12-13
- Museum director and assistant, 17
- Museum staff, duties of, 17-18
- Music committee, 23
- Music director and assistant, 14-15
- Musicians, 15-16
- New member committee
 - duties of, 22-23
 - members of, 22
- Nominating committee on departmental officers and teachers, 21
- Nominating committee on general church officers, 20-21
- Offerings
 - cooperative program, 24
 - revival, 24
 - special, 24
- Organists, 15
- Parliamentary procedure resource, 13
- Pastor
 - calling of, 8
 - duties of, 8
 - salary of, 24
- Pianists, 16
- Prayer meeting, 25
- Quorum
 - for amending the bylaws, 26
 - for calling a pastor, 6-7
 - for nominating and electing deacons, 9

Revision of the bylaws, 26	Trustees
Revival offering, 23	members of, 10
Salary of,	duties of, 10-11
custodian(s), 11	Ushers, 18
pastor, 24	Vacation Bible School
Search committee, 24	director of, 19
Social committee, 23	time, 25
Space for amendments, 27	WMU director and assistant, 16
Sunday School director and assistant, 14	Worship services, 25
Time, 24	Year
Treasurer and assistant	budget (fiscal), 25
duties of, 13-14	church, 25
handling of funds by, 24	Youth director and assistant, 18

FYI (not an official part of the bylaws.)

April

- Church council meets to nominate five people to serve on the nominating committee on general church officers.

May

- The church elects nominating committee on general church officers. They begin deliberations.
- Church council meets to choose three members-at-large to serve on the nominating committee on departmental officers and teachers.
- Budget committee meets to plan new budget.

June

- New budget is submitted to the church for approval.
- Slate of general church officers is submitted by the nominating committee on general church officers to the church for approval at the church business meeting.
- Church council submits for approval a slate of three members-at-large to serve on the nominating committee on departmental officers and teachers. This committee begins deliberations.
- Trustees report on the hiring of a custodian(s) for the next fiscal year.

July—Budget (fiscal) year begins.

- Slate of departmental officers, teachers, and other personnel is submitted by the nominating committee on departmental officers, teachers, and other personnel to the church for approval at the church business meeting.
- Clerk collects information for the associational letter and submits it to associational clerk.

August

- Owen County Association meets.
- Promotion Sunday is on last Sunday of the month.

September—Church year begins.

- New general officers and departmental officers, and other personnel begin their duties.